

ARTICLE 75-05

HUMAN SERVICE CENTER LICENSURE STANDARDS

Chapter

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CHAPTER 75-05-00.1

HUMAN SERVICE CENTER LICENSURE

Section

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75-05-00.1-01. Definitions. As used in this article:

1. "Condition" means that the human service center does not meet a standard contained in this article.
2. "Department" means the department of human services.
3. "Recommendation" means a suggestion offered by the licensure team to strengthen and enhance the programs and services offered by the center. Recommendations do not have to be satisfied by the human service centers to complete licensure.

4. "Standard" means a requirement for licensure that may not be waived by the department.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-02. License required. A human service center may not operate without first having obtained a license issued by the department under North Dakota Century Code section 50-06-05.2.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-03. Department to conduct human service center licensure reviews. The department shall conduct a review of departmental licensure standards, procedures, and rules prior to the departmental biannual licensure review of the human service center.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-04. Designation of chairperson of licensure team. The executive director of the department shall designate an individual from within the department to serve as chairperson of the licensure team that evaluates the regional human service centers.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-05. Licensure team. The chairperson designated under section 75-05-00.1-04 shall develop a licensure team to conduct onsite reviews at each regional human service center. The licensure team may be composed of any of the following individuals:

1. A psychologist or a psychiatrist;
2. A psychiatric nurse;
3. A representative from the aging services division;
4. A representative from the alcohol and drug services division;
5. A representative from the children and family services division;
6. A representative from the developmental disabilities division;

7. A representative from the management services division;
8. A representative from the mental health services division;
9. A representative from the vocational rehabilitation services division; and
10. A regional human service center consumer or a member of the consumer's family.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-06. Programs and services reviewed. The licensure team shall review the following major programs and services:

1. Administration;
2. Physical plant;
3. Clinical services;
4. Client management; and
5. Specialized services.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-07. Licensure team reporting procedures. At the conclusion of the review, each team member shall write a report on the programs and services reviewed. Each report must contain:

1. A description of programs and services;
2. Strengths of the programs and services reviewed;
3. Concerns;
4. Conditions; and
5. Recommendations.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-08. Issuance of licensure team report to the human service center. Within thirty days after the site visit to the human service center, the licensure team report of the review must be sent to the regional director.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-09. Action on conditions. The human service center shall have ninety days to satisfy the cited condition or to develop and implement a plan to satisfy the cited condition.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-10. Provisional license. If the human service center does not satisfy the cited condition or does not develop and implement a plan to satisfy the cited condition, a provisional license may be issued. The provisional license may be in effect for a maximum of three months.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-11. Licensure team review followup. After the human service center has corrected the cited conditions or has developed a plan to correct the cited conditions, at least two members of the original licensure team shall conduct followup visits to verify that the human service center has met the conditions or completed their correction plan. Site compliance with the previous survey's conditions and recommendations must be reviewed during the next survey.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-12. Licensure. The department shall issue a license when a human service center has met all of the licensure standards outlined in this article.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2

75-05-00.1-13. Licensure report maintenance. All reports of the licensure reviews must be retained on file in the department's central office. Individual site followup reviews must also be retained.

History: Effective February 1, 1996.

General Authority: NDCC 50-06-05.2

Law Implemented: NDCC 50-06-05.2